

# SEND & RECEIVE CLIENT FILES

Simple & secure client file sharing



One central  
File location



Increased team  
Efficiency



CRM Integrated  
with OfficeTech

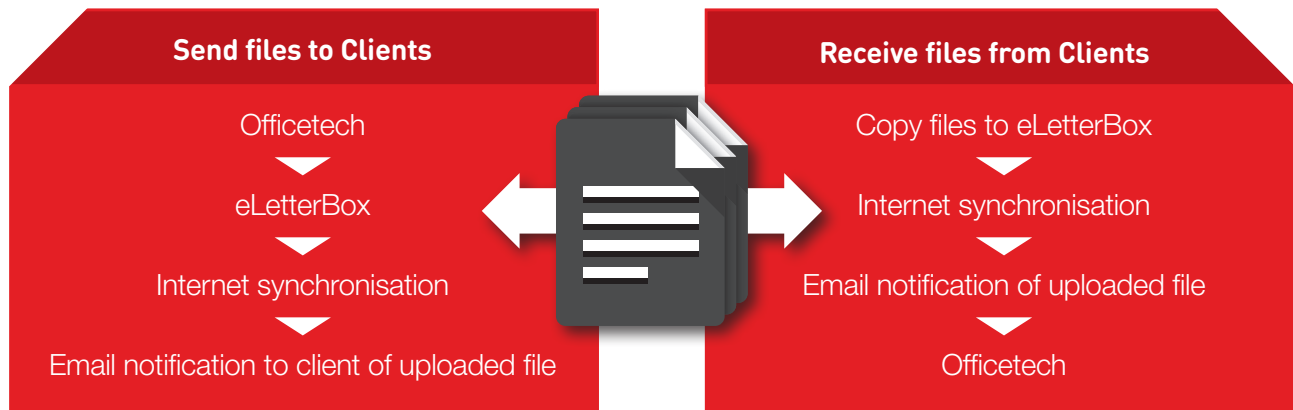


eletterbox

# SHARING FILES MADE SIMPLE & SECURE

The eLetterBox file transfer system makes exchanging files with clients simple and secure

Unlike basic common file sharing options, eLetterBox offers full audit trails, large file sizes, compliance and security.



## eLetterBox Features

- ▶ **Security** – files are encrypted.
- ▶ **Huge file sizes** – transfer files up to 500GB
- ▶ **Unlimited** – file uploads and downloads
- ▶ **Easy** – upload files easily into OfficeTech
- ▶ **Seamless & secure send** – right click send to an eLetterBox folder
- ▶ **Notifications** – email notifications appear whenever a file is added or received
- ▶ **Admin Dashboard** – manage the eLetterBox access for your clients
- ▶ **User access levels** – ability to assign specific permissions to particular users
- ▶ **Simple for client** – they just download an app, enter a password and are ready to go
- ▶ **No cost to client** – you pay a licence fee enabling unlimited clients to be set up
- ▶ **Look professional** – branded with your business logo



Speak to one of our consultants today and discover how easy it is to streamline your office workflow.



One of the OfficeTech Suite Of Products